

	<p><b>1st SEEOA Council meeting</b>  <b>Minutes of Meeting</b>  <b>Place:</b> Serbia, Belgrade, Hotel Slavija  <b>Date:</b> 16 November 2013</p>
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Present:

Name	Country	SEEOA function
Zoran Milovanovic	Serbia	President
Tatiana Kalenderoglu	Turkey	Vice President
Damir Gobec	Croatia	Vice President
Konstantinos Koukouris	Greece	Council member
Ionut Patras	Romania	Council member

### 1. Opening of first SEEOA Council meeting

Welcome speech of the President ZM and introducing the agenda

- 1. Appointing of Secretary General
- 2. SEEOA commissions composition
- 3. Appointing EA for SEEOC/SEEMOC2013 in Bulgaria
- 4. Start draw proposal for Elite classes at SEEOC
- 5. Other business

Discussions:

#### 1. Appointing of Secretary General

ZM: among the items we need to discuss a possible candidate for the Secretary General of our organization.

We are not in position to make it as a salary position, may be later in the future we can change it.

For the moment it is volunteering position. But when we will have a project the Secretary General could have a salary on a project bases. Must be a person who is fluent in English , may be even not an orienteer, but a person, who know how to work with EU and NGOs projects.

We will make entry form and all the applicants will be known before March meeting and decision will be made in March. Must be from our region.

#### 2. Commissions compositions:

How to attract people to be a member?

Council should prepare a document, short requirement list what we expect from commissions.

Prepare short remits for each of them.

Examples:

Map commission: to think how to help new countries which does not have maps

Youth commission: to plan training camps for children or newcomers.

We need skilled people, who are experience in coaching kids.

We will continue with 6 commission:

1. Disciplines Commission
2. IT Commission
3. Map Commission
4. Rules Commission
5. Youth Commission
6. PR and Marketing Commision

Each commission should have minimum 3 members.

### 3. Appointing EA for SEEOC/SEEMOC2013 in Bulgaria

ZM: during our meeting in Romania we agreed that we need to appoint EA for SEEOC/SEEMOC 2015 in Bulgaria. After some research Dragan Nikolic from Serbia was proposed.

Approved by Council.

Bulgarian organisers also agreed with candidate in written before the meeting.

We need to cooperate in a right way. Good cooperation and trust between organiser and EA.

### 4. Start draw proposal for Elite classes to be send to Federation:

1 day: all the runners start according WRE points at the current situation before the first WRE day.

The runners who does not have WRE points have random draw only for the first day.

2 day: the runnners start according the results shown after the first day of the competition. Disregarding which distance it was : Spint, Long or Middle.

3 day: the runners start according the results shown after the second day of the competition.

We will have final discussion in March 2014. All countries asre welcome to send written proposal how to deal with it.

#### 5. Other business

TK: It is time to ask for event reports, like IOF asks and use the template which IOF use for major events, like WOC or EOC. We can slightly change it. We should confirm and discuss it in March.

It is wise to share experience and not to repeat the same mistakes.

Also we should not gave up ideas about seminars, but not to have it at separate time or at the time of events, because nobody have time or power left for that.

But our March meetings are more flexible, we can invite interesting lectures.

ZM: what do you think if we invite PR specialist for such a lectur?. Because we all need it.

Minutes taken by Tatiana Kalenderoglu



**2nd SEEOA Council meeting**  
**Minutes of Meeting**  
**Place:** Serbia, Belgrade, Hotel Slavija  
**Date:** 17 November 2013

Present: Zoran Milovanovic, Tatiana Kalenderoğlu, Damir Gobec, Konstantinos Koukouris, Ionut Patras  
Djordje Zagorac

Budget for 2014-2018:

We will prepare budget for the 4 years Congress period during meeting in March 2014.

At the moments we just mentioned possible incomes for 2014:

Membership fees for 2014:  $12 \times 50 \text{€} = 600 \text{€}$

Sanction fee for SEEOC and SEEMOC 2014 approx. 120 (SEEOC) + 180 (SEEMOC) =  $120 \text{ pax} \times 3 \text{€} = 360 \text{€}$ .  $180 \times 4 \text{€} = 720 \text{€}$  total ~~1080€~~

Total: 1.680€ per 2014

Donors:?

Sponsors:???

When we are official organization we will sign a contract with organisers, where part of sanction fee will be mentioned. Add that event director report must be done. Use construct which IOF use as a template for major events.

We hope that amount of young runners from new countries will grow.

And we should encourage all other countries to send a bigger teams.

ZM: In 2014 I am planning to reseach more ISKA Projects, how to approach to that.

EU Project might need a little bit more time, since we do not have references from the past, but we will try.

Membership fee amount won't change much in a future. So we need to think from where else we can find the money. Sometimes we need to help countries, which have the worst financial situation, but still eger to develop the sport.

We need to produce yearly report, thats why we need expeditor and auditor report. Amount of money we have to pay for that we will check. Serbian Orienteering Federation pays 300€ per year for auditor report. So probably we need to count 400€ to pay for such a reports.

We definitely need those reports.

New website must be open. Yearly payment and registration fee about 60-70€.

Our future IT commission will be responsible to maintain website.

Congress minutes approval:

General Assembly minutes were checked and approved by Council.

Another issues:

Two reminders must be sent:

1. To Bulgaria about decision that Dragan Nikolic was appointed as EA for SEEOC/SEEMOC2015
2. To Bulgaria about a council member position in SEEOA Council.

Minutes taken by

Tatiana Kalenderoglu